



**Background Clearance Clerk  
Royal Canadian Mounted Police (RCMP)  
Central and Southern Interior of British Columbia**

To: Whom It May Concern,

Please be advised that \_\_\_\_\_ has applied to be a Program Staff with Big Brothers Big Sisters of the Central and Southern Interior. Part of our application process requires that the applicant provide a Police Records Check for Service with the Vulnerable Sector.

As indicated by the RCMP, this letter is writing on Big Brothers Big Sisters of the Central and Southern Interior letterhead, which may waive the service fee.

Once completed, the Background Clearance must remain sealed and mailed to our office at:

102-151 Commercial Drive  
Kelowna, B.C. V1X 7W2

Please feel free to contact us should you have any questions regarding this letter. Thank you in advance for your assistance.

Sincerely,

**Big Brothers Big Sisters of the Central and Southern Interior**  
*central.southern.interior@bigbrothersbigsisters.ca*